

## **Internal Quality Assurance Cell**

### **Vardhaman College, Bijnor**

Meeting : 03 (20<sup>th</sup> Sept., 2018)  
Venue : NRC  
Time : 2.00 P.M.  
Agenda : NAAC Peer Team review report analysis.

### **MINUTES**

**Note : This is a continued meeting of yesterday's meeting.**

- 2.5.1 All the cells and committees existing in college must be directed to submit list of their requirements for student's action. List should be complied with to make it more effective.
- 2.5.2 All the achiever students' data/record must be displayed in departments. So, one display board should be provided in all departments for NET/GATE/UPSC etc.
- 2.5.2 TC/CC forms should be upgraded with 1 extra column for seeking job related information.
- 2.6.1 Inclusion of National policy focal point in vision and mission of the college should be reflected in prospectus.
- 2.6.4 The objections raised by local fund audit as pointed out by NAAC team should be addressed to.
- 2.6.5 College should initiate steps for the conduct of academic and administrative audit. IQAC will outsource the task of an expert for carrying out academic and administrative audit. (The academic master plan according to the demand of the market has been prepared in terms of ADD On courses.)
- 2.7.1 Installation of more solar lights. Eco-club should mobilize activities related to environmental consciousness. Environmental concern should emerge as promising best practice for criteria '7'.
- 2.7.3 The Jainology dept. in particular should be activated to undertake and promote some best practices in conformity with the teachings of Jain religion and Indian values.
- Sec.IV (i) All faculty members must keep a record of the remedial class given to students during preparation leaves.

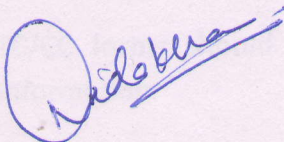


(ii) Complete office automation.

(iii) Amenities like hostel/Multipurpose hall, well equipped canteen, operative health centre, girls' common room with desired facilities and adequate toilets be provided.

The Meeting was attended by the following members

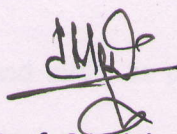
1. Dr. S.K. Joshi (Co-ordinator)
2. Dr. S.K. Agarwal
3. Dr. Mukesh Kumar
4. Dr. Divya Jain
5. Dr. Dharmendra Yadav
6. Ms. Reshu Sharma
7. Dr. Juhie Agarwal
8. Dr. Nida Khan
9. Dr. Maneesh Kumar Gupta
10. Dr. Sanjay Kumar



Dr. Nida Khan  
Recording Secretary  
Member, IQAC



Dr. Sunil Kumar Joshi  
Coordinator, IQAC



Prof. C M Jain  
Chairperson, IQAC