Vardhaman College, Bijnor
The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)*

Part – A

AQAR for the year *(for example 2013-14)*

> 2014-2015

1. Details of the Institution

1.1 Name of the Institution

> VARDHAMAN COLLEGE

1.2 Address Line 1

> Near National Highway No. 119

Address Line 2

> Post & Dist.- BIJNOR

City/Town

> BIJNOR

State

> UTTAR PRADESH

Pin Code

> 246701

Institution e-mail address

> principalvcb@rediffmail.com

Contact Nos.

> 01342262788

Name of the Head of the Institution:

> Dr. G.R Gupta

Tel. No. with STD Code:

> 01342-262788

Mobile: 9412567814

Name of the IQAC Co-ordinator: Dr. VANDANA JAIN

Mobile: 9411227007

IQAC e-mail address: principalvcb@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:** NAAC /VS /DIV-SEC /IQAC-269 /2007
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.vardhamancollege.edu.in

Web-link of the AQAR: http://vardhamancollege.edu.in/Page.php?id=64

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	76.40	2007-08	2012
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   13/12/2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2014-15submitted to NAAC on 12-10-2014)*

    i.   AQAR ___   (2011-2012) ___   SUBMITTING
   ii. AQAR_____(2012-2013) __ _   SUBMITTING
  iii. AQAR_____(2013-2014) __ _   SUBMITTING
  iv. AQAR_____(2014-2015) ___   SUBMITTING

1.9 Institutional Status

University   State [✓] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [✓] No [ ]

Constituent College   Yes [ ] No [✓]

Autonomous college of UGC   Yes [ ] No [✓]

Regulatory Agency approved Institution   Yes [✓] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓] Men [ ] Women [ ]

                   Urban [✓] Rural [ ] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [✓] UGC 12B [✓]

          Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [✓]   Science [✓] Commerce [✓] Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [✓] Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify)   ·   B.SC(COMPUTER SCIENCE)

1.11 Name of the Affiliating University *(for the Colleges)*   **MJP ROHILKHAND UNIVERSITY, BAREILLY (UP)**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | University |

| University with Potential for Excellence | -- | UGC-CPE | -- |

| DST Star Scheme | -- | UGC-CE | -- |

| UGC-Special Assistance Programme | -- | DST-FIST | -- |

| UGC-Innovative PG programmes | -- | Any other (*Specify*) | -- |

| UGC-COP Programmes | -- |

2. IQAC Composition and Activities

2.1 No. of Teachers | 09 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | -- |

2.4 No. of Management representatives | 01 |

2.5 No. of Alumni | -- |

2. 6 No. of any other stakeholder and

   Community representatives | -- |

2.7 No. of Employers/ Industrialists | -- |

2.8 No. of other External Experts | -- |

2.9 Total No. of members | 11 |

2.10 No. of IQAC meetings held | 02 |

2.11 No. of meetings with various stakeholders: No. | -- | Faculty | 02 |

Non-Teaching Staff Students | -- | Alumni | -- | Others | -- |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | -- | International | -- | National | -- | State | -- | Institution Level | -- |

(ii) Themes | -- |

2.14 Significant Activities and contributions made by IQAC

1. IQAC acts as a local peer ;has been involved in helping the principal & other committees.
2. It gives valuable suggestions for activities & maintaining the quality of education.
3. IQAC looks after academic activities including teaching learning evaluations.
4. IQAC is motivating teacher on quality improvement .
5. IQAC encourage the research based work culture.
6. IQAC recommends student centric core procedures.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) To conduct the meeting of IQAC. 2) To make the efforts for Beautification of campus. 3) To enrich Library & Laboratories. 4) To encourage the students for building their overall development. 5) To prepare the proposal for Developing grants from UGC. 6) Conduct of orientation programme for 1st year student	1) Conducted 2 meetings of IQAC in a year. 2) Tree Plantation done by students/teachers. 3) Purchased new books, reference books, equipments and chemicals as per requisitions. 4) Some of the faculty members presented papers in State, National and International Conferences/seminars.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ✓

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

The AQAR is highlighted in the officials meeting and college council.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Program

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	10	NIL	NIL	NIL
PG	09	NIL	02	NIL
UG	05	NIL	01	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	24	NIL	03	NIL

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NIL
Trimester	NIL
Annual	✓

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [ ]   Employers [ ]   Students [ ]
    (On all aspects)

       Mode of feedback   :   Online [ ]   Manual [ ]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The College follows the syllabus prescribed by the Board of Studies in the respective subjects at the MJPR University after every three/five years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
58	**38**	**19**	**1**	**06**

2.2 No. of permanent faculty with Ph.D.

41

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03								03	17

2.4 No. of Guest and Visiting faculty and Temporary faculty

32

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	04	-
Presented papers	03	10	-
Resource Persons	-	06	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> 1. Teaching faculty & students are encouraged to use latest technology such as internet facilities in teaching learning process
> 2. Conducted various debate, elocution, quiz, group discussion competitions

2.7 Total No. of actual teaching days during this academic year

133

2.8 Examination/ Evaluation Reforms initiated by   -   NA
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

03	-	-

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	669		4.48	84. 30	6.12	94.91
B.COM	230		8.69	86.08	3.04	97.82
BSc. MATHS	200	0.50	31.50	61.50	1.00	95.00
BSc. BIO	176	0.56	30.68	57.95		93.18
BSc. CS	57	1.75	47.36	49.12		96.49
B.ED	70		37.14	60.00	01.42	98.57
M.A (HINDI)	44		2.27	65.90	31.81	100
M.A.(ENGLISH)	70		14.28	51.42	17.14	82.85
M.A(SANSKRIT)	67		13.43	70.14	07.46	91.04
M.A(HISTORY)	40		15.00	82.50		97.50
M.A(ECONOMICS)	56		8.92	48.21	37.50	94.64
M.A(GEOGRAPHY)	51		43.13	52.94		96.07
M.COM FINAL	72		26.38	59.72	6.94	93.05
MSc. FINAL(MATHS)	54		9.25	48.14	24.07	81.48
MSc. FINAL(PHYSICS)	10	1.00	70.00	30.00		100
MSc. FINAL(CHEMISTRY)	27		44.44	51.85	3.70	96.29
MSc. FINAL(ZOOLOGY)	16		56.25	37.50	6.25	93.75

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC plays crucial role in the development of teaching and learning processes. In this context, IQAC has taken the following efforts for students and teachers.

1. IQAC ensures the effective implementation of the instructions given by the University.
2. It monitors and supervises the Teaching & Learning processes
3. IQAC circulates the articles relating to teaching and learning process and also creating learning environment in class, which motivates the creativity and scientific temper among students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	35	14	--	9
Technical Staff	24	08	--	7

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Faculty members are encouraged to take up major and minor research projects under funding agencies like UGC, NHRC, ICSSR and other agencies.

2. Students are encouraged to take up research projects under funding agencies.

3. Faculty and students are motivated to attend seminars, conferences and workshops by providing financial assistance.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	22	10	
Non-Peer Review Journals	01	01	
e-Journals	02		
Conference proceedings	01		

3.5 Details on Impact factor of publications:

Range [0.408-3.788] Average [1.324] h-index [   ] Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
Any other(Specify)	--	--	--	--
Total	---	--	--	--

3.7 No. of books published   i) With ISBN No.   ‎ -   Chapters in Edited Books   01

   ii) Without ISBN No.   02

3.8 No. of University Departments receiving funds from

UGC-SAP --   CAS --   DST-FIST --

DPE --   DBT Scheme/funds --

3.9 For colleges   Autonomy --   CPE --   DBT Star Scheme --

INSPIRE ✓   CE --   Any Other (specify) --

3.10 Revenue generated through consultancy   --

3.11 No. of conferences

   organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons   06

3.13 No. of collaborations   International 07   National 13   Any other --

3.14 No. of linkages created during this year   NIL

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency | -- | From Management of University/College | -- |

Total | -- |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
18						

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

| 18 |

| -- |

3.19 No. of Ph.D. awarded by faculty from the Institution | -- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 100 | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | 100 | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC: University level | - | State level | - |

National level | - | International leve | - |

3.25 No. of Extension activities organized

University forum | -- | College forum | -- |

NCC | 08 | NSS | 10 | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Many faculty members guide the students to bring out social awareness, environmental protection & its conservation angd total sanitation.
- Planting of saplings was done on Annual Day, Independence Day, Republic Day.
- Antiragging Rally.
- NSS camps, Awareness of Voting.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.66Acr	--	--	--
Class rooms	26	--	--	--
Laboratories	14	--		--
Seminar Halls	03	--		--
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--		--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--		--
Others	--	--		--

4.2 Computerization of administration and library

1. Annual accounts, financial statements, salaries received from the government, Provident fund, Arrear bills (excel format), Income Tax have been computerized through Administration office
2. Online payment for Fees.
3. Declaration of results is executed online.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	57887	2810837.19	269	60605.10	58156	2871442.29
Reference Books	--	--	--	--	--	--
e-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	44	30	All			08	01	05
Added								
Total	44	30				08	01	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> 1. Internet access to staff through NRC and students of computer science in their Departments.
> 2. Online Fee Payment (Academic) for students
> 3. There are plans to extend this facility (NRC) to student as well.

4.6 Amount spent on maintenance in lakhs :

  i) ICT   14,400

  ii) Campus Infrastructure and facilities   3,10,95,252

iii) Equipments   3,50,537

iv) Others   7,45,512

           Total: 3,22,05,701

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Internal Quality Assurance Cell has organized many awareness programmes to enhance the quality of education in the institution.

1. Every year it updates the prospectus/Magazine and distributes them to the students. They help the students to know about various scholarships, fee structure, facilities at the college premise etc.
2. They also guide the students about various innovative practices in the college.
3. Orientation programme for the fresher is proposed in the beginning of the year to provide information about management, college, various academic programmes, organizations and innovative programmes and other activities.
4. Circulating the information through notice.
5. Anti ragging cell.

5.2 Efforts made by the institution for tracking the progression

In order to upgrade the progress of the students, college IQAC monitors the following activities.

1. Maintaining the healthy teacher-students relationship.

2. Monitors the activity of the exam section of the college in conducting practical and theory Examination.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4325	1184	--	--

(b) No. of students outside the state

Less than 2%

(c) No. of international students

Nil

Men	No	%	Women		No	%
	2001	36.32			3508	63.67

Last Year (2013-14)						This Year					
General	SC	ST	OBC	Others	Total	**General**	**SC**	**ST**	**OBC**	**Others**	**Total**
924	66	Nil	2339	33	5613	768	1714	-	2250	777	5509

Demand ratio 1: 1.64   Dropout %   --

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Personal guidance and support, on both academic and non-academic matters, is made available to the students through mentoring, which is offered in the College at multiple levels.

No. of students beneficiaries   NA

5.5 No. of students qualified in these examinations

NET   03   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   -   UPSC   -   Others   -

5.6 Details of student counseling and career guidance

> There is career guidance and counseling cell in the college. This often guides the students about various recruitments, organizes guest lecturers in career guidance. If always favors the students in career opportunities. It also counsels the students who bring the queries.

No. of students benefitted   --

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

International Women's Day observed on 8th March 2015 under the Joint auspices of Ladies Association, NSS, Youth Red Cross; and Yoga day is celebrated.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events.

State/ University level/Inter collegiate | 67 | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2   No. Of medals /awards won by students in Sports, Games and other events

State/ University level/Inter collegiate | 10 | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	4044	-
Financial support from other sources	1	7000
Number of students who received International/ National recognitions	--	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students

22

5.13 Major grievances of students (if any) redressed: _____ _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision
1. To maintain excellent academic standard through innovation and effective teaching methods.
2. To motivate students to achieve self-confidence.
3. To enhance the personality by practices that facilitates the intellectual, emotional, physical, cultural, moral and ethical values.

Mission
1. To achieve academic excellence.
2. To orient students and promote faculty towards quality research.
3. To use modern teaching aids to improve teaching and learning process.
4. To compete at national level in academic fields and sports.
5. To encourage the girls towards entrepreneurship aspects through special training programmes.

6.2 Does the Institution has a management Information System

Yes. MIS is in place:-

1. Monthly attendance record of students.
2. Meeting of various committees.
3. IQAC, were organized for discussion making.

6.3 Quality improvement strategies adopted by the institution for each of the following:

   6.3.1   Curriculum Development

1. Teaching plans & methodologies.
2. Subject allocation as per specialization of teachers.
3. Feedback from alumni, corporate, visiting faculties, students.
4. Few members are in Board of studies of University.
5. Few members are subject expert in other institutes.

6.3.2 Teaching and Learning

1. Preparing and following teaching plans - as according the academic calendar.
2. Use of modern teaching aids.
3. Library facilities.

6.3.3 Examination and Evaluation

Different types of evaluations methods and transparency is achieved. University appointed college examination officers to ensure smooth conduction of exams.
1. Student's performance and problems if any of discussed in departmental meeting.
2. Conduction of group discussion and class-room seminars.
3. Participation in departmental activities and internal projects.

6.3.4 Research and Development

1. Promoting research scholars to attend various seminars to present papers and published in approved journals.
2. Lab and library facilities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. NRC is available for teachers and students.
2. Laboratories and Library are updated
3. ICT based instruments and computers are purchased and used

Physical Infrastructure/Instrumentation:

6.3.6 Human Resource Management

*A Student being as a prime HR, the college strives to develop this resource through variety of activities like, N.S.S.,N.C.C., social and cultural activities. Besides regular teaching the college provides a number of other support services which contribute significantly in the development of Human Resource

*Orientation and training programmes are organized for new recruits. In order to enhance capacities of staff need-based training/workshops are planned for faculty, administrative, and supportive staff.

6.3.7 Faculty and Staff recruitment

The recruitment of the faculty and non teaching staff is done on the basis of type of post created, strictly by following the rules and regulations laid down by the Government, University and UGC.
The temporary teaching and non-teaching staff for non-grant or skill development or other courses are recruited by following all rules and regulations too.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

*Students are selected for admission on the basis of past academic record, , interviews or a combination of these three depending on the course to which admission is sought..
*Merit lists are generated based on the +2 marks and weightage for various categories GEN/OBC/SC/ST.
* As the college is an aided institution, admission of students is done as per Government norms. 50% of the seats are filled as per the Government policy of reservation

6.4 Welfare schemes for

Teaching	NIL
Non teaching	--
Students	1.Remedial class conducted for weak students 2.Endowment Prizes & Scholarships 3.Admission fees in installment for poor students. 4. Rs 1000 for PG for FWS 5. Rs 500 for UG for student 6.fee concessions to educate the children of supportive staff

6.5 Total corpus fund generated

> ---

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ✓

For PG Programmes   Yes ☐   No ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The following reform measures have been adopted:
1. Online Publication of annual Examination results.
2. Online registration of improvement/Supplementary Examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

The past students of the college, working in diverse fields and having key positions in the society, are members of alumni association. The alumni of our college are working in various Government and non government organizations and are well placed.
The alumni association has been providing adequate support and assistance for the development and improvement of academic atmosphere of the college.

The successful alumni are invited by various department and they interact with present students and motivate them.

6.12 Activities and support from the Parent – Teacher Association

The college has no parent teacher association , though parents do contact the teachers regarding the progress of their wards.

6.13 Development programmes for support staff

> The support staff plays an important role in the development of the institution. Taking into consideration their health and recreation following activities have been introduced.
> ☐ Time bound allotted duties
> ☐ Free medical facility in the campus
> ☐ Advance payment in emergency
> ☐ Support for outdoor sports participation
> ☐ Annual gathering of staff
> ☐ Participation in the training programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Institution is located in Grassland of plain area having fertile landscape and crowded with variety of tress and vegetation. The frontal part of the college surrounded by ornamental plants giving an eco-friendly outlook
>
> >>Cleanliness drive on various days
> >> The students and the floor peons are instructed to put off the lights and fans when not required.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> The College periodically introduces new and innovative courses in its curriculum. These courses are introduced by various departments to cater to the different needs of the students.
>   1. Examination reforms implemented
>   2. Special efforts are made for fluency of English for students
>   3. Orientation programme for the fresher's in the beginning of the year to be initiated.
>   4. Short term training programmes like basic computer knowledge were conducted.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

> Different departments and college as a unit planned for various programmes for which the action taken report is mentioned below:-
>   1. Upgradation of Physics, Language and computers Laboratories, infrastructure and building has been upgraded
>   2. Renovation of existing wash-rooms for boys and girls
>   3. Rallis and awareness programmes were organized through NCC and NSS units on anti-corruption, on blood donation, total sanitation in slums, prevention of child labour, evils of tobacco.
>   4. Health check-up and voting in Elections awareness programmes, was done.
>   5. Extension of working hours for the study and reading as a support to students during main examination.
>   6. Remedial classes were conducted to help the slow learners improve their academic performance.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> Initiatives taken by the college and management to promote best practices mentioned as under.
>   1. Help of poor and meritorious students by teachers and Alumni
>   2. Fee concession for economically and socially backward students.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Activities initiated in the college premises for environmental awareness /protection are given below:-

Energy Conservation:
1. All classrooms are well ventilated which minimises the use of energy.
2. NSS and NCC students organise rallies and special lectures given in the village.

Water Harvesting:
1. World Water Day celebration is organized to create awareness on meticulous usage of water.
2. "Vanamahotsva" is organised by planting sapling in the college premises and villages in joint venture with the Forest Department

**Environmental studies: subject is compulsory for the first year students.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:
1. Good academic excellence
2. Students stand in Merit-List In university examinations.
3. Faculties involved in Paper Publication in National/International conferences.
4. Well Qualified Staff, Good Result Tradition

Weakness:

1. No proper communication of Alumni, Parent and teacher.

Opportunities:
1. To create awareness amongst illiterate tribal peoples for education.
2. To create efficient administrators, politicians, powerful youth and strong Indians for health, wealth and characters of the nation.
3. Development of overall personality of the students to prepare them against new challenges

Challenges:
1. To improve communication of Alumni, Parent and teacher.
2. Further development of an eco-friendly campus.

8. **Plans of institution for next year**

1. Plan to improve infrastructure facility.

2. Improve the Gym facilities

3. Beautification of college campus

4. To enrich the library with new periodicals, Journals and reference books.

5. Department of computer science and English is planning to organize short term course for basic computer knowledge and English speaking courses for students.

6. Plan to organize University Level games Tournament

7. Seminar and debate committee member planned to organized national level seminar, district level seminar.

_____Dr. Vandana Jain_____ -　　　　　_____Dr. G. R. Gupta_____

Signature of the Coordinator, IQAC　　　　　*Signature of the Chairperson, IQAC*

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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution

SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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