

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2014 to June 30, 2015)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

VARDHAMAN COLLEGE

1.2 Address Line 1

Near National Highway No. 119

Address Line 2

Post & Dist.- BIJNOR

City/Town

BIJNOR

State

UTTAR PRADESH

Pin Code

246701

Institution e-mail address

principalvcb@rediffmail.com

Contact Nos.

01342262788

Name of the Head of the Institution:

Dr. Meena Bakshi

Tel. No. with STD Code:

01342-262788

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.40	2007-08	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2014-15 submitted to NAAC on 12-10-2014*)

- i. AQAR ____ (2011-2012) ____ SUBMITTED
- ii. AQAR ____ (2012-2013) ____ SUBMITTED
- iii. AQAR ____ (2013-2014) ____ SUBMITTED
- iv. AQAR ____ (2014-2015) ____ SUBMITTED
- v. AQAR----- (2015-2016)----- SUBMITTING

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.SC(COMPUTER SCIENCE)

1.11 Name of the Affiliating University (*for the Colleges*)

MJP ROHILKHAND UNIVERSITY,
BAREILLY (UP)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="University"/>		
University with Potential for Excellence	<input type="text" value="--"/>	UGC-CPE	<input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/>	UGC-CE	<input type="text" value="--"/>
UGC-Special Assistance Programme	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/>	Any other (<i>Specify</i>)	<input type="text" value="--"/>
UGC-COP Programmes	<input type="text" value="--"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="Nil"/>
2.3 No. of students	<input type="text" value="Nil"/>
2.4 No. of Management representatives	<input type="text" value="Nil"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="Nil"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="Nil"/>
2.9 Total No. of members	<input type="text" value="08"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount Yes No

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. IQAC has been involved in helping the Principal & other committees.
2. It gives valuable suggestions for activities & maintaining the quality of education.
3. IQAC looks after academic activities including teaching learning evaluations.
4. IQAC is motivating teacher on quality improvement.
5. IQAC encourages and give suggestions for the research based work culture.
6. IQAC recommends student centric core procedures.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) To conduct the meeting of IQAC. 2) To make the efforts for Beautification of campus. 3) To enrich Library & Laboratories.	1) Conducted 2 meetings of IQAC in a year. 2) Tree Plantation done by students/teachers. 3) Purchased new books, reference books, equipments and chemicals as per requisitions.
4) To encourage the students and faculty members for their overall academic development.	4) Some of the faculty members presented papers in State, National and International Conferences/seminars. Some of the students got selected in various competitive exams.
5) To prepare the proposal for taking Grants from UGC. 6) Conduct of orientation programme for	5. No proposal has been accepted for grants from UGC.

<p>1st year student</p> <p>7) Up-gradation, computerization and automation of Central Library.</p> <p>8) Establishment of Smart Class-rooms equipped with modern facility of ICT.</p> <p>9) E-Journal subscription</p> <p>10) Smooth conduction of exams/competitive exams in college as exam centre.</p>	<p>6. Orientation programmes for 1st year students have been conducted successfully.</p> <p>7. Partial Computerization of Central Library has been done.</p> <p>8. 4 smart classes with all modern facilities of ICT have been established.</p> <p>9. E- Journal subscribed.</p> <p>10. University Main and Improvement exams along with UP TET have been conducted smoothly.</p>
--	--

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The AQAR is highlighted in the officials meeting and college council.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Program

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	10	NIL	NIL	NIL
PG	09	NIL	02	NIL
UG	05	NIL	01	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	24	NIL	03	NIL

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	NIL
Trimester	NIL
Annual	✓

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The College follows the syllabus prescribed by the Board of Studies in the respective subjects at the MJPR University after every three/five years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
53	35	18	NIL	06

2.2 No. of permanent faculty with Ph.D.

44

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NI	33							03	17
L									

2.4 No. of Guest and Visiting faculty and Temporary faculty

		28
--	--	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	---	-
Presented papers	02	37	01
Resource Persons	-	12	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Teaching faculty & students are encouraged to use latest technology such as internet facilities in teaching learning process
2. Conducted various debate, elocution, quiz, group discussion competitions
3. ICT enabled Teaching learning process has been followed.
4. Student centred teaching strategies such as cooperative learning, Brain storming, discussions etc. have been adopted.
5. Smart classes have been set up and used for teaching-learning.

2.7 Total No. of actual teaching days during this academic year

131`

2.8 Examination/ Evaluation Reforms initiated by

- NA

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	-	-
----	---	---

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division			
		Distinction % I %	II %	III %	Pass %
B.A.	657	3	89	5	97
B.COM	215	13	84	1	98
BSc. MATHS	251	36	60	0	96
BSc. BIO	159	35	61	0	96
BSc. CS	45	68	31	0	99
M.A (HINDI)	54	3	46	44	93
M.A.(ENGLISH)	79	20	74	3	97
M.A(SANSKRIT)	65	16	63	13	92
M.A(HISTORY)	51	13	76	1	90
M.A(ECONOMICS)	63	9	68	20	97
M.A(GEOGRAPHY)	56	42	55	0	97
M.COM FINAL	74	31	64	0	95
MSc. FINAL(MATHS)	76	14	63	13	90
MSc. FINAL(PHYSICS)	19	78	15	0	93
MSc. FINAL(CHEMISTRY)	25	52	48	0	100
MSc. FINAL(ZOOLOGY)	20	70	20	0	90

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC plays crucial role in the development of teaching and learning processes. In this context, IQAC has taken the following efforts for students and teachers.

1. IQAC ensures the effective implementation of the instructions given by the University.
2. It monitors and supervises the Teaching & Learning processes
3. IQAC circulates the articles relating to teaching and learning process and also creating learning environment in class, which motivates the creativity and scientific temper among students.

4. IQAC advises faculty members to organise Seminars, Workshops, Educational tours and excursions

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	08
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	07
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	11	--	
Technical Staff	23	11	--	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Faculty members are encouraged to take up major and minor research projects under funding agencies like UGC, NHRC, ICSSR and other agencies.
2. Students are encouraged to take up research projects under funding agencies.
3. Faculty and students are motivated to attend seminars, conferences and workshops by providing financial assistance.
4. Motivating teachers with published quality research work/papers by appreciating them in College magazine.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	13	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	02	02	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	---	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Many faculty members guide the students to bring out social awareness, environmental protection & its conservation and total sanitation.
- Planting of saplings was done on Annual Day, Independence Day, and Republic Day.
- Anti-ragging Rally.
- NSS/ NCC camps
- Blood donation camp
- Voters' awareness camp
- International yoga day celebration
- Guest lecturers organised by Career Counselling Cell for awareness about Career in Physics and Law

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.66Acr	--	--	--
Class rooms	26	--	--	--
Laboratories	14	--		--
Seminar Halls	03	--		--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--		--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--		--
Others	--	--		--

4.2 Computerization of administration and library

1. Annual accounts, financial statements, salaries received from the government, Provident fund, Arrear bills (excel format), Income Tax have been computerized through Administration office
2. Computerization of Library is going on.
3. Students are encouraged to make use of computers for Power Point Presentations of their seminars and projects.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	58156	2871442.29	271		58427	
Reference Books	--	--	--	--	--	--
e-Books	--	--	--	--	--	--
Journals	--	--	--	--	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	56	31	All	2		08	10	05
Added								
Total	56	31	ALL	2		08	10	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Internet access to staff through NRC and students of computer science in their Departments.
2. Online Fee Payment (Academic) for students
3. There are plans to extend this facility (NRC) to student as well.
4. Every department has been provided with access to computer system.

4.6 Amount spent on maintenance:

i) ICT	9750
ii) Campus Infrastructure and facilities	3,94,500
iii) Equipments	
iv) Others	
Total:	Rs. 4,04,250

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Internal Quality Assurance Cell has organized many awareness programmes to enhance the quality of education in the institution.

1. Every year it updates the prospectus/Magazine and distributes them to the students. They help the students to know about various scholarships, fee structure, facilities at the college premises etc.
2. Orientation programme for the freshers in the beginning of the year to provide information about management, college, various academic programmes, organizations and innovative programmes and other activities.
3. Circulating the information through notice.
4. Anti ragging cell.
5. IQAC regularly interacts with committees related to student support services.
6. Add-on courses for soft skill development.

5.2 Efforts made by the institution for tracking the progression

Annual monitoring is done to see the progress of the suggestions given by IQAC.

In order to upgrade the progress of the students, college IQAC monitors the following activities.

1. Maintaining the healthy teacher-students relationship.
2. Monitors the activity of the exam section of the college in conducting practical and theory Examination.
3. Activities of Alumni Association.
4. Analysis of result, guiding students for placement and further opportunities

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (SF)
4204	1154	--	144(UG)& 94(PG)

(b) No. of students outside the state

Less than 2%

(c) No. of international students

Nil

Men	No	%	Women	No	%
	2004	35.81%		3592	64.19

Last Year (2014-15)						This Year					
General	SC	ST	OBC	Others	Total	<u>General</u>	<u>SC</u>	<u>ST</u>	<u>OBC</u>	<u>Others</u>	<u>Total</u>
768	1714	-	2250	777	5509	905	1683	---	2195	813(ph, FF, MINO)	5596

Demand ratio 1: 1.64 Dropout % --

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Personal guidance and support, on both academic and non-academic matters, is made available to the students through mentoring, which is offered in the College at multiple levels.
2. Career counseling cell provide expert lectures and workshops for awareness and preparation of competitive exams.

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations

NET	03	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counseling and career guidance

There is career counseling cell in the college, which guides the students about various recruitments, organizes guest lecturers in career guidance. It always favors the students in career opportunities. It also counsels the students who bring the queries. It also provides the opportunities for placement.

No. of students benefitted

--

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

Women cell is in-force to take care of gender based specially women based issues and problems.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events.

State/ University level/Inter collegiate National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. Of medals /awards won by students in Sports, Games and other events

State/ University level/Inter collegiate National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	4160	-
Financial support from other sources	----	---
Number of students who received International/ National recognitions	--	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

1. To maintain excellent academic standard through innovation and effective teaching methods.
2. To motivate students to achieve self-confidence.
3. To enhance the personality by practices that facilitates the intellectual, emotional, physical, cultural, moral and ethical values.

Mission

1. To achieve academic excellence.
2. To orient students and promote faculty towards quality research.
3. To use modern teaching aids to improve teaching and learning process.
4. To compete at national level in academic fields and sports.
5. To encourage the girls towards entrepreneurship aspects through special training programmes.

6.2 Does the Institution has a management Information System

Yes. MIS is in place:-

1. Meeting of various committees.
2. IQAC has been set-up regarding quality improvement of Institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Teaching plans & methodologies.
2. Subject allocation as per specialization of teachers.
3. Feedback from alumni, corporate, visiting faculties, students.
4. Few members are in Board of studies of University.
5. Few members are subject expert in other institutes.

6.3.2 Teaching and Learning

1. Preparing and following teaching plans - as according the academic calendar.
2. Use of modern teaching aids.
3. Library facilities.

6.3.3 Examination and Evaluation

Different types of evaluations methods and transparency is achieved. University appointed college examination officers to ensure smooth conduction of exams.

1. Student's performance and problems if any of discussed in departmental meeting.
2. Conduction of group discussion and class-room seminars.
3. Participation in departmental activities and internal projects.

6.3.4 Research and Development

1. Promoting research scholars to attend various seminars to present papers and publish in approved journals.
2. Lab and library facilities.
3. IQAC regularly collects data from different departments regarding faculty publications, faculty participation in seminars, and organization of seminars/workshops/lecture series/etc.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. NRC is available for teachers and students.
2. Laboratories and Library are updated
3. ICT based instruments and computers are purchased and used

6.3.6 Human Resource Management

*A Student being as a prime HR, the college strives to develop this resource through variety of activities like, N.S.S.,N.C.C., social and cultural activities. Besides regular teaching the college provides a number of other support services which contribute significantly in the development of Human Resource

*Orientation and training programmes are organized for new recruits. In order to enhance capacities of staff, need-based training/workshops are planned for faculty, administrative, and supportive staff.

6.3.7 Faculty and Staff recruitment

The recruitment of the faculty and non teaching staff is done on the basis of type of post created, strictly by following the rules and regulations laid down by the Government, University and UGC.

The temporary teaching and non-teaching staff for non-grant or skill development or other courses are recruited by following all rules and regulations too.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

*Students are selected for admission on the basis of past academic record, , interviews or a combination of these three depending on the course to which admission is sought..

*Merit lists are generated based on the +2 marks and weightage for various categories GEN/OBC/SC/ST.

* As the college is an aided institution, admission of students is done as per Government norms. 50% of the seats are filled as per the Government policy of reservation

6.4 Welfare schemes for

Teaching	NIL
Non teaching	--
Students	1.Endowment Prizes & Scholarships 2. Admission fees in installment for poor students. 3. Rs 1000 for PG for FWS 4. Rs 500 for UG for student 5.fee concessions to educate the children of supportive staff

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The following reform measures have been adopted:

1. Online Publication of annual Examination results.
2. Online registration of improvement/Supplementary Examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

The past students of the college, working in diverse fields and having key positions in the society, are members of alumni association. The alumni of our college are working in various Government and non government organizations and are well placed.

The alumni association has been providing adequate support and assistance for the development and improvement of academic atmosphere of the college.

The successful alumni are invited by various department and they interact with present students and motivate by providing practical insights about actual corporate world and society.

6.12 Activities and support from the Parent – Teacher Association

The college has no parent teacher association, though parents do contact the teachers regarding the progress of their wards.

6.13 Development programmes for support staff

The support staff plays an important role in the development of the institution. Taking into consideration their health and recreation following activities have been introduced.

- Time bound allotted duties
- Free medical facility in the campus
- Advance payment in emergency
- Support for outdoor sports participation
- Annual gathering of staff
- Participation in the training programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Institution is located in Grassland of plain area having fertile landscape with variety of trees and vegetation. The frontal part of the college surrounded by ornamental plants giving an eco-friendly outlook

>> Cleanliness drive on various days

>> The students and the floor peons are instructed to put off the lights and fans when not required.

>> Proposal to install solar panels

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The College periodically introduces new and innovative courses in its curriculum. These courses are introduced by various departments to cater to the different needs of the students.

1. Examination reforms implemented
2. Special efforts are made for fluency of English for students
3. Orientation programme for the fresher's in the beginning of the year to be initiated.
4. Short term training programmes like basic computer knowledge were conducted.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Different departments and college as a unit planned for various programmes for which the action taken report is mentioned below:-

1. Upgradation of Physics and computers Laboratories, infrastructure and building has been upgraded
2. Renovation of existing wash-rooms for boys and girls
3. Rallis and awareness programmes were organized through NCC and NSS units on anti-corruption, on blood donation, total sanitation in slums, environmental awareness.
4. Voters awareness programme was done.
5. Extension of working hours for the study and reading as a support to students during main examination.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Initiatives taken by the college and management to promote best practices mentioned as under.

1. Fee concession for economically and socially backward students.
2. Best sports culture producing achievers.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Activities initiated in the college premises for environmental awareness /protection are given below:-

Energy Conservation:

1. All classrooms are well ventilated which minimises the use of energy.
2. NSS and NCC students organise rallies and special lectures in the village.

Water Harvesting:

1. World Water Day celebration is organized to create awareness on meticulous usage of water.

**Environmental studies: subject is compulsory for the first year students.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

1. Good academic excellence
2. Students stand in Merit-List In university examinations.
3. Faculties involved in Paper Publication in National/International conferences.
4. Well Qualified Staff, Good Result Tradition
5. Large Campus with ample clean, green open space for future possibility of development vertically and horizontally.

Weakness:

1. No proper communication of Alumni, Parent and teacher.

Opportunities:

1. To create awareness amongst illiterate peoples for education.
2. To create efficient administrators, politicians, powerful youth and strong Indians for health, wealth and character of the nation.
3. Development of overall personality of the students to prepare them against new challenges

Challenges:

1. To improve communication of Alumni, Parent and teacher.
2. Further development of an eco-friendly campus.
3. To produce more skilled man power as per the demand of the Job market.

8. Plans of institution for next year

1. Plan to improve infrastructure facility.
2. Beautification of college campus
3. To enrich the library with new periodicals, Journals and reference books.
4. Plan to organize University Level games Tournament
5. Seminar and debate committee member planned to organized National/ Regional level seminar.
6. Plan to improve ICT facilities in the campus.

Dr. T.N. Soorya -

Signature of the Coordinator, IQAC

Dr. Meena Bakshi

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
