

**IQAC**  
**Internal Quality Assurance Cell**  
**Vardhaman College, Bijnor**

Meeting : 08 (07<sup>th</sup> Feb., 2019)  
Venue : N.R.C.  
Time : 2.00 P.M.  
Agenda : 1. Discussion on revised format of AQAR and strategy to collect information.  
2. Feedback format development.  
3. Discussion on proposal for workshop

**Action Taken/ Compliance.**

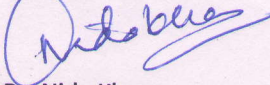
1. AQAR 2016-17 and AQAR 2017-18 submitted on 31 Dec., 2018 and acknowledgement received from NAAC on 22 Jan, 2019.
2. Requirement for IQAC as discussed in previous meeting have been communicated to Principal on 02.01.2019 and 11.01.2019.

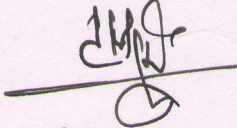
**MINUTES**


- 1) Discussion on new departmental AQAR – New departmental AQAR should be developed as per the recent guidelines of NAAC .
- 2) Proposal for One day workshop to be organized should be developed by Dr. Dharmendra Yadav and Dr. Nida Khan.
- 3) As per guidelines of NAAC few students should be added in IQAC committee.
- 4) Parents-teacher association should be formed this year and after that feedback from the parents taken accordingly.
- 5) Format for feedback form from teacher and students should be developed by Dr. Juhie Agarwal.
- 6) Format for feedback form from alumni and parents should be developed by Dr. S.K. Agarwal and Dr. Reshu Sharma.
- 7) Parents – Teacher association and Alumni association constitution and all related requirements should be given by Dr. S.K. Agarwal.

The Meeting was attended by the following members :-

1. Dr. C.M. Jain (Principal)
2. Dr. S.K. Joshi (Co-ordinator)
3. Dr. S.K. Agarwal
4. Dr. Sanjay Tyagi
5. Dr. Dharmendra Yadav
6. Dr. Divya Jain
7. Dr. Juhie Agarwal
8. Dr. Nida Khan
9. Dr. Mukesh Kumar

  
Dr. Nida Khan  
Recording Secretary  
Member, IQAC

  
Prof. C M Jain  
Chairperson, IQAC

  
Dr. Sunil Kumar Joshi  
Coordinator, I Q A C,